

Voting Instruction:

(Section containing information for the Appointed Representative only - Tick the chosen boxes)

The undersigned Mr./Mrs.

_____ (insert the name of the Delegating party)

or if legal person alternatively

The (name of the Entity/Company)

_____ (above)

expressly authorises the Appointed Representative and his Substitutes to vote in accordance with the following voting instructions at the Extraordinary Shareholders' Meeting of **Saipem S.p.A.**, ISIN code IT0005252140, convened: in San Donato Milanese (Milan), Via Martiri di Cefalonia no. 67, IV Palazzo Uffici, **at 11.00 am (BST), on May 17, 2022 (single call)**,

<p><i>0.1. Provisions pursuant to art. 2446 of the Italian Civil Code for the recapitalization of the Company:</i></p> <p><i>(i) proposal to reduce the share capital due to the losses resulting from the Company's balance sheet as at December 31, 2021;</i></p> <p><i>(ii) proposal pursuant to art. 2443 of the Italian Civil Code to grant the Board of Directors the power to increase the share capital to be offered in option to shareholders against payment of €2 billion, to be carried out by March 31, 2023 in indivisible form, through the issue of ordinary shares and the associated reverse stock split transaction functional to the capital increase; consequent amendment of art. 5 of the Articles of Association</i></p>	<p><input type="checkbox"/> In favour</p>	<p><input type="checkbox"/> Against</p>	<p><input type="checkbox"/> Abstained</p>
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Place and Date

Signature (legible and in full)

The following documents:

- a) **The Proxy Form;**
- b) **The Voting Instructions;**
- c) **A copy of the identity card or equivalent document of the Delegating party;**
- d) **In the case of a legal person, a copy of the current valid identity document of the *pro tempore* legal representative or another person with appropriate powers, together with appropriate documentation proving the corporate powers (copy of the Chamber of Commerce registration or similar);**
- e) **A copy of the certificate of holdings issued by your bank or intermediary**

must be sent to Studio Legale Trevisan & Associati by mail to the address Viale Majno no. 45, 20122, Milan – Italy, or electronically, to the certified e-mail address: rappresentante-designato@pec.it, or by e-mail to the address: rappresentante-designato@trevisanlaw.it (Ref. “Delega Assemblea Straordinaria Saipem 2022”), by 12.00 a.m. on May 16, 2022 (the Designated Representative may accept proxies, sub-proxies and/or instructions also after the aforementioned term up to the opening of the meeting).

Signature (legible and in full)

N.B. For any clarification regarding the conferral of the proxy (and in particular concerning the filling in of the proxy form and the voting instructions and their transmission), the persons entitled to attend the Extraordinary Shareholders' Meeting may contact the Appointed Representative, at the addresses indicated above and/or at the Toll-free number: 800 134 679 (on working days and during working hours).

INFORMATION ON PERSONAL DATA PROCESSING

Pursuant to the Regulation (EU) 2016/679 (the "Regulation")

Personal Data Controller

Studio Legale Trevisan & Associati, with registered office in Milan, Viale Majno no. 45 (hereinafter, "**Trevisan & Associati**" or the "**Controller**"), Appointed Representative of the company pursuant to article 135-undecies of Italian Legislative Decree no. 58/98 (TUF) and art. 106 DL 17 March 2020 n. 18, as controller of "Processing" (as defined in article 4 of the Regulation) of Personal Data (as defined below) provides the present "Information on Personal Data Processing", in compliance with the provisions of the applicable law (article 13 of Regulation and subsequent national legislation).

Object and methods of processing

The personal data of the shareholder and of his possible representative (hereinafter, the "**Delegating party**"), as well as the residence, the tax code, the details of the identification document, the email address, the telephone number and the shareholding (hereinafter "**Personal Data**") are communicated by the Delegating party, even by electronic means, to Trevisan & Associati through this form, in order to grant the proxy to attend and to vote at the shareholders' meeting on behalf of the Delegating party according to his voting instructions

The Controller process the Personal Data of the Delegating party reported in this form, lawfully, fairly and limited to what is necessary in relation to the purposes for which they are processed. The processing - as collection or any other operation as set forth in the definition of "processing" pursuant article 4 of the Regulation - shall be performed by papery or automated means, implementing the appropriate organizational and logical measures required by the purposes here above mentioned.

Purpose and legal basis of the Processing

The purpose of the Processing by the Controller is to allow the correct expression of voting instruction by the Appointed Representative in the shareholders' meeting on behalf of the Delegating party, in compliance with the provisions of the aforementioned art. 135-undecies of TUF and art. 106 DL 17 March 2020 n.18.

The legal basis of the Processing is represented by:

- contractual obligations: to comply with the obligations arising from the agreement between the Delegating party and the Appointed Representative;
- legal obligations: to comply with the legal obligations the Appointed Representative shall fulfill towards the company and the Authorities.

The collection and the Processing of Personal Data are necessary for the purposes indicated above. Failure to provide the aforementioned Personal Data implies, therefore, the impossibility to establish and manage the above agreement.

Recipients, storage and transfer of Personal Data

The Personal Data will be made accessible, for the purposes mentioned above - before, during and after the shareholders' meeting - to the employees and collaborators of the Controller who are in charge of Processing.

Personal Data will be processed within the European Union and stored on servers located within the European Union. The Personal Data will be communicated to the Company to comply with the obligation under the law regarding the shareholders meeting's minutes, updating of shareholders' register and to third parties only if required by the Authorities.

Rights of the Delegating party

The Delegating party has the right to know, at any time, which are their Personal Data and how they are processed; he also has the right to update, supplement, correct and also has the right to have it deleted, limited or opposed to their processing, but in these cases it may be impossible to carry out his instructions regarding the participation in the meeting. The Delegating party is also entitled to lodge a complaint with a supervisory authority. It should also be considered that, after the assembly, the Personal Data and voting instructions of the Delegating party must be kept by the Appointed Representative for 1 year at the disposal of the Authorities.

In order to exercise the above-mentioned rights, the Delegating party may contact Trevisan & Associati at the address indicated in the proxy form or at the following e-mail address: mail@trevisanlaw.it.

Place and Date

Signature (legible and in full)